

MINUTES OF PREBLE COUNTY
EDUCATIONAL SERVICE CENTER
REGULAR MEETING
APRIL 21, 2015

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON APRIL 21, 2015.**

The Preble County Governing Board held a Regular Meeting on Tuesday, April 21, 2015 at 4:00 p.m. at the Preble County Educational Service Center, 597 Hillcrest Dr., Eaton, Ohio 45320.

- Mr. Green, President, called the meeting to order.

ROLL CALL:

Mrs. Crabtree – Present
Mr. Deem – Present
Mr. Green – Present
Mr. Johnston - Present
Mrs. Steele - Present

FIVE MEMBERS PRESENT.

- Pledge of Allegiance
- Invocation by Mr. Green

#31-15 Agenda and Addendum Agenda Approved.

It was moved by Mrs. Crabtree and seconded by Mr. Deem that the Preble County Governing Board approve the April 21, 2015 Regular Board Meeting Agenda and the Addendum Agenda. One correction was noted. Page 1 date changed from “Wednesday” to “Tuesday”.

ROLL CALL:

Mrs. Crabtree – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

#32-15 Minutes Approved.

It was moved by Mrs. Steele and seconded by Mr. Deem that the Preble County Governing Board approve the Minutes of the March 25, 2015 Regular Meeting.

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ROLL CALL:

Mrs. Steele – Aye
Mr. Deem – Aye
Mrs. Crabtree – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

➤ Mr. Green welcomed the following visitors:

Jonathan Smith and Shawn Hoff, employees of the Preble County Educational Service Center.

Treasurer’s Report – Mr. Kerry Borger:

➤ Monthly reports for March 2015. Copies for each Governing Board Member.

1. Financial Report
2. Income Statement
3. Bank Reconciliation
4. Check Register

➤ Treasurer’s Report. Copy for each Governing Board Member.

#33-15 Appropriations Modifications Approved:

It was moved by Mrs. Crabtree and seconded by Mr. Johnston that the Preble County Governing Board approve the following Appropriations Modifications:

<u>PREBLE COUNTY EARLY LITERACY SUMMIT</u>		
019-2190-511-9000	Supplies	\$2,000*

*This is an increase of \$1,000 – Total Budget

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ROLL CALL:

Mrs. Crabtree – Aye
Mr. Johnston – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Report of MVCTC Representative: (Mrs. Peggy Crabtree)

- Copy for each Governing Board Member.

Report of Legislative Representative: (Mr. Kevin Johnston)

- Mr. Johnston passed out information on the State budget bill to all members.
- Mr. Johnston discussed the following bills currently pending:
 - SB 85 which deals with the property tax complaints or valuation challenges,
 - HB 81 which would eliminate special elections in February,
 - HB 113 which would require schools to include in the high school health curriculum training on using CPR and automated external defibrillators.

Report of Student Achievement Liaison: (Mrs. Carrie Steele)

- Mrs. Steele discussed the Preble County Creative Kids Art Show and the Preble County Elementary Art Show.
- Mrs. Steele also provided more information about the Tri-County North Students attending the History Day Contest.

#34-15 Nomination Approved.

It was moved by Mrs. Steele and seconded by Mr. Green that the Preble County Governing Board nominate Kevin Johnston for the OSBA All-Ohio School Board Award.

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ROLL CALL:

Mrs. Steele – Aye
Mr. Green – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Report of Southwest Region OSBA: (Mr. Kevin Johnston)

- Mr. Johnston attended the April 7, 2015 Executive Committee meeting at Upper Valley Career Center and discussed the presentation by Pete Japikse, Senior Transportation Consultant.

Report on Business Advisory: (Mr. Jack Deem)

- Mr. Deem has a Workforce Development Committee meeting coming up next week.

Report of Superintendent: (Mr. Kevin Turner)

- Superintendent's Report - Copy for each Governing Board Member.

Staff Reports:

Jon Smith - Assistant to the Superintendent

- Copy for each Governing Board Member.

Shawn Hoff – Special Education Supervisor

- Copy for each Governing Board Member.

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#35-15 Items A - F Approved.

ADOPTION OF CONSENT CALENDAR – NEW BUSINESS

Action by the Governing Board in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through F** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

Upon the recommendation of Mr. Kevin Turner, Superintendent, it was moved by Mrs. Crabtree and seconded by Mr. Deem that the Preble County Governing Board approve Items A through F as follows:

A. Approval of the following employment:

Employ the following as **Substitute Teacher** for the 2014-2015 school year, on a when called-as needed basis, pending certification. Rate of pay shall be \$75.00 per day worked. This contract is also contingent upon the employee continuing to maintain proper certification:

Stacy Wentzell

Abigail Yeazel

Tonya Brooks as **Substitute Educational Aide** for the remainder of the 2014-2015 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification:

Emma Matthews as **Substitute Custodian** for the 2014-2015 school year, on an when called-as needed basis. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification.

as per Adopted School Calendar, for a salary equal to Appropriate Placement on the current adopted and effective uniform salary schedule for Certificated Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee continuing to maintain proper certification and background check. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. Specific assignment shall be made by the Superintendent. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

B. Approval of the following Non-Renewal of Contract:

Grant Employees:

Tyra Douglas	Teacher (Public Preschool Grant Program)
Charlene Brown	Educational Aide (Public Preschool Grant Program)
Patricia Hammond	Educational Aide (Public Preschool Grant Program)

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Other Employees:

Lisa McIntosh	Interpreter
Shawna Parris	Interpreter
Bethany Perdue	Interpreter
Michael Corcoran	Technology Curriculum Coordinator
Lauren Mason	Teacher (MD Program)

C. Approval of a Leave of Absence for **Shawna Parris**, Interpreter, beginning on April 1, 2015 through May 15, 2015.

D. Approval of the following changes in contract days:

- Change contract days to 250 from 254 for the fiscal year 2015 contract and change the contract days to 246 from 254 beginning with the fiscal year 2016 contract for **Regina Bleil**, Assistant to the Treasurer and **Laura Cottingim**, District Support Secretary.

E. Approval of the following contract:

Local Government Services Section of the Office of the Auditor of State (LGS) will compile the basic financial statements for the Preble County Educational Service Center for the fiscal years ending June 30, 2015 and June 30, 2016, based upon an “Other Comprehensive Basis of Accounting”. It is estimated that 85 hours will be needed to complete this project for fiscal year 2015 and 85 hours will be needed for fiscal year 2016. Fees for these services will be billed at the rate of \$50.00 per hour and total costs not to exceed \$4,250 for fiscal year 2015 and \$4,250 for fiscal year 2016.

F. Approval of the following Professional Meeting Requests:

Kevin Turner – “OESCA Spring Conference”, April 14-15, 2015, Worthington, Ohio
Registration, Lodging, and Mileage (Estimate) \$638.00

Megan Williams – “School Refusal Behavior”, April 30, 2015, Blue Ash, Ohio
Registration, Lunch, and Mileage (Estimate) \$238.62

Carrie Steele – OSBA Board Leadership Institute, May 1-2, 2015, Columbus, Ohio
Registration and Lodging \$499.00

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ROLL CALL:

Mrs. Crabtree - Aye
Mr. Deem - Aye
Mrs. Steele – Aye
Mr. Johnston – Aye
Mr. Green - Aye

FIVE AYES.

PRESIDENT DECLARED MOTION APPROVED.

Miscellaneous:

- Professional Meeting Reports: None at this time.
- *2015 Preble County Creative Kids Art Show* – Copy for each Governing Board Member.
- *2015 Preble County Elementary Art Show* – Copy for each Governing Board Member.

Board Professional Meetings:

- Honor Scholars Banquet, Twin Valley South – Thursday, April 23, 2015
- Board Leadership Institute, Hilton Polaris– Friday and Saturday, May 1-2, 2015

Coming Next Month:

- Renewal of Staff on Limited Contracts.

Meetings:

- The May Regular meeting is scheduled for Wednesday, May 27, 2015 at 6:15 p.m. at the Preble County Educational Service Center. No conflicts were noted.

#36-15 Adjournment.

With no further business to be brought before the Governing Board at this time, it was moved by Mrs. Crabtree and seconded by Mr. Deem that this April 21, 2015 Regular Meeting of the Preble County Governing Board adjourn. (5:35 p.m.)

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ROLL CALL:

- Mrs. Crabtree - Aye
- Mr. Deem – Aye
- Mrs. Steele - Aye
- Mr. Johnston – Aye
- Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.



The preceding is a true and correct recording of the proceedings of the Preble County Governing Board Regular Meeting held on April 21, 2015.

PRESIDENT

TREASURER