

MINUTES OF PREBLE COUNTY
EDUCATIONAL SERVICE CENTER
REGULAR MEETING
MAY 27, 2015

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

The Preble County Governing Board held a Regular Meeting on Wednesday, May 27, 2015 at 6:30 p.m. at the Preble County Educational Service Center, 597 Hillcrest Dr., Eaton, Ohio 45320.

- Mr. Green, President, called the meeting to order.

ROLL CALL:

Mrs. Crabtree – Present
Mr. Deem – Present
Mr. Green – Present
Mr. Johnston - Present
Mrs. Steele - Present

FIVE MEMBERS PRESENT.

- Pledge of Allegiance
- Invocation by Mr. Green

#38-15 Agenda and Addendum Agenda Approved.

It was moved by Mrs. Crabtree and seconded by Mr. Green that the Preble County Governing Board approve the May 27, 2015 Regular Board Meeting Agenda and the Addendum Agenda.

ROLL CALL:

Mrs. Crabtree – Aye
Mr. Green – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

#39-15 Minutes Approved.

It was moved by Mr. Deem and seconded by Mrs. Crabtree that the Preble County Governing Board approve the Minutes of the April 21, 2015 Regular Meeting and the minutes of the April 21, 2015 All County Boards Meeting.

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

ROLL CALL:

Mr. Deem – Aye
Mrs. Crabtree – Aye
Mrs. Steele – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

➤ Mr. Green welcomed the following visitors:

Jonathan Smith and Shawn Hoff, employees of the Preble County Educational Service Center.

Treasurer’s Report – Mr. Kerry Borger:

➤ Monthly reports for April 2015. Copy for each Governing Board Member.

1. Financial Report
2. Income Statement
3. Bank Reconciliation
4. Check Register

➤ Treasurer’s Report. Copy for each Governing Board Member.

#40-15 Carry-Over of Vacation Days Approved:

It was moved by Mr. Johnston and seconded by Mrs. Steele that the Preble County Governing Board approve the following requests to carry over vacation days into the 2015-2016 school year:

Theresa Haubach – 5 Days
Regina Bleil – 5 Days
Laura Cottingim – 2.5 Days
Jessica Worley – 1 Day

ROLL CALL:

Mr. Johnston – Aye
Mrs. Steele – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mr. Green – Aye

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Appropriations Modifications:

- None at this time

#41-15 Motion to Dismiss to Executive Session:

It was moved by Mr. Johnston and seconded by Mrs. Crabtree to dismiss to executive session to consider the employment of public personnel. [O.R.C. 12122(G)(1)]. Mr. Turner was invited to stay. (6:48 p.m. – 8:00 p.m.)

ROLL CALL:

Mr. Johnston – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Report of MVCTC Representative: (Mrs. Peggy Crabtree)

- Copy for each Governing Board Member.

Report of Legislative Representative: (Mr. Kevin Johnston)

- Mr. Johnston informed the Board that OSBA hired a new Deputy Director of Legal Services, Shadya Yazback.
- Mr. Johnston discussed the OSBA Journal had several good articles and recommended the other members read them when they get time.

Report of Student Achievement Liaison: (Mrs. Carrie Steele)

- Mrs. Steele discussed that Clark State Community College is offering tuition relief for students and this may benefit Preble County students.
- Mrs. Steele attended the OSBA BLI conference and discussed the Region Restructuring Committee meeting that she attended.

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

Report of Southwest Region OSBA: (Mr. Kevin Johnston)

- Mr. Johnston attended the Capital Conference Planning Committee and discussed the meeting.

Report on Business Advisory: (Mr. Jack Deem)

- Mr. Deem attended the Workforce Development Committee meeting on April 28th and discussed the meeting.

Report of Superintendent: (Mr. Kevin Turner)

- Superintendent's Report - Copy for each Governing Board Member.
- Updates – The Senate is looking at increasing ESC funding.

Staff Reports:

Jon Smith - Assistant to the Superintendent

- Copy for each Governing Board Member.

Shawn Hoff – Special Education Supervisor

- Mr. Hoff discussed the CTC Project Search Program.
- Mr. Hoff also discussed the Night Time Alternative School banquet.

#42-15 Items A - M Approved.

ADOPTION OF CONSENT CALENDAR – NEW BUSINESS

Action by the Governing Board in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through M** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

Upon the recommendation of Mr. Kevin Turner, Superintendent, it was moved by Mrs. Crabtree and seconded by Mr. Green that the Preble County Governing Board approve Items A through M as follows:

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

A. Accept the following resignations:

Kevin Turner – Superintendent, effective July 31, 2015.

Melissa Imhoff – CIPD (Curriculum, Instruction and Professional Development) Supervisor, effective June 30, 2015.

Karen Couch – Intervention Specialist (MD Classroom), effective June 9, 2015.

Callie George – Speech and Language Pathologist, effective June 8, 2015.

Megan Williams – ED Mental Health Provider, effective June 30, 2015.

Alice Chaney – Educational Aide (Preschool), effective May 29, 2015.

B. Employ the following:

Joey Hedges as **Substitute Teacher** for the 2014-2015 school year, on a when called-as needed basis, pending certification. Rate of pay shall be \$75.00 per day worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Gene Lunsford as Substitute Bus Driver, for additional days for the summer of 2015 as directed by her Supervisor, contingent upon funds being available. Rate of pay shall be her regular hourly rate.

Employ the following for the summer of 2015 to do Evaluations as assigned by their Director. Rate of pay shall be their regular daily rate:

Suzanne Geiser
Kari Izor

Krista Swihart

Jo Ann Conley as Substitute Bus Driver / Bus Aide for the remainder of the 2014-2015 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification

Kristin Richardson as Speech and Language Pathologist for a One (1) Year period of time, that year being the 2015-2016 school years for 183 days per school year;

as per Adopted School Calendar, for a salary equal to Appropriate Placement on the current adopted and effective uniform salary schedule for Certificated Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee continuing to maintain proper certification and background check. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. Specific assignment shall be made by the Superintendent. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

C. Re-employ the following:

Tyra Douglas as Teacher (Public Preschool Grant Program), for a One (1) Year period of time, that year being the 2015-2016 school year, for 185 days, as authorized by the written and approved Early Childhood Education Grant, contingent upon employee maintaining proper certification. Salary shall be paid in an amount as authorized by the written and approved Early Childhood Education Grant as per Adopted School Calendar. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

Charlene Brown as Educational Aide (Public Preschool Grant Program), for a One (1) Year period of time, that year being the 2015-2016 school year, for 189 days, as per adopted school calendar, as authorized by the written and approved Early Childhood Education Grant, contingent upon employee maintaining proper certification. Salary shall be paid in an amount as authorized by the written and approved Early Childhood Education Grant. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

Patricia Hammond as Educational Aide (Public Preschool Grant Program), for a One (1) Year period of time, that year being the 2015-2016 school year, for 189 days, as per adopted school calendar, as authorized by the written and approved Early Childhood Education Grant, contingent upon employee maintaining proper certification. Salary shall be paid in an amount as authorized by the written and approved Early Childhood Education Grant. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

Dawn Crandall as Intervention Specialist (ED Classroom) for a continuing period of time, for 185 days per school year;

Ashley Garnett as Intervention Specialist (MD Classroom) for a Two (2) Year period of time, those years being the 2015-2016 and the 2016-2017 school years for 185 days per school year;

Molly Maggard as Teacher (Preschool Special Education) for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year;

Dale Spittle Jr. as Adapted PE Specialist for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year;

as per Adopted School Calendar, for a salary equal to Appropriate Placement on the current adopted and effective uniform salary schedule for Certificated Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

continuing to maintain proper certification and background check. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. Specific assignment shall be made by the Superintendent. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

Re-Employ:

Yvonne Swihart, Assistant to the Treasurer, for a One (1) Year period of time, July 1, 2015 through June 30, 2016;

Lisa McIntosh as Interpreter for a One (1) Year period of time, that year being the 2015-2016 fiscal year, for 189 days per school year;

Bethany Perdue as Interpreter for a One (1) Year period of time, that year being the 2015-2016 fiscal year, for 189 days per school year;

Genene Lunsford as Transportation Supervisor, for a Two (2) Year period of time, those years being the 2015-2016 and 2016-2017 school years, for 206 days per school year;

Tracy Randolph as Educational Aide (MD Classroom), for a Two (2) Year period of time, those years being the 2015-2016 and 2016-2017 school years, for 189 days per school year;

Doris Spence as Custodian for the 2015-2016 school year for 189 days. Rate of pay is commensurate with Individual salary schedule as an educational aide, hours as assigned by Supervisor;

Nancy Worrell as Custodian for the 2015-2016 school year for 189 days. Rate of pay is commensurate with Individual salary schedule as an educational aide, hours as assigned by Supervisor;

Daryl Michael as Enrichment Coordinator for a One (1) year period of time, that year being the 2015-2016 school year, for a sum of three thousand three hundred dollars (\$3,300.00) to provide Bird Count, Academic Quiz Team and Geography Bee;

as per Adopted School Calendar, for a salary equal to Appropriate Placement on the current adopted and effective uniform salary schedule for Certificated Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee continuing to maintain proper certification and background check. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. Specific assignment shall be made by the Superintendent. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

D. Employ the following as Substitutes:

Substitute Teachers for the 2015-2016 school year, on a when called-as needed basis, pending certification. Rate of pay shall be \$75.00 per day worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Tarin Azzalina	Cathy House
Clare Bailey	Victoria Howard
Jana Bateman	Rusty Hutchinson
Melanie Bingham	Charles McKinney
Nina Bowser	Daryl Michael
Tonya Brooks	Katherine Schroeder
Megan Clark	Karlynda Stiver
Kari Clippinger	Kimberly Towe
Renee Colaj	Kathleen Troehler
Annaleah Garey	Stacy Wentzell
Tracy Hatfield	Henry Wilson
Susanne Houle Buriff	Abigail Yeazel

Lisa Cantrell as Substitute Health Care Aide for the 2015-2016 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be \$28.50 per hour worked. This contract is specifically created pursuant to the IEP program outlined within the IEP. This contract is also contingent upon the employee continuing to maintain proper certification.

Substitute Secretary for the 2015-2016 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Tracy Hatfield	Shirley Hundley
Deborah Schwierking	

Substitute Educational Aide/Substitute Bus Aide for the 2015-2016 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Ariel Allen	Esther Hendrich
Tarin Azzalina	Susanne Houle Buriff
Clare Bailey	Brittney Hughes
Eshelle Bales	Sarah Koontz
Tonya Brooks	Emma Matthews
Vanessa Brooks	Adriane Mitchell
Michelle Buehler	Sasha Owens
Darci Campbell	Thomas Perry

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

Kyara Campbell
Andrea Ciarlo
Kari Clippinger
Eva Collins
Tracey DeLong
Debra Fisher
Sandy Fisher
Michelle Haeseker
Tracy Hatfield
Joey Hedges

Lakota Pinkerton
Meghan Robbins
Deborah Schwierking
Imogene Summers
Amanda Thompson
Amanda Trantanella
Stacy Wentzell
Kacie Whaley
Tina Woodgeard

Substitute Bus Driver/Aide for the 2015-2016 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Charles Daugherty
Larry Hollenbaugh

Wanda Klinger

Substitute Custodians for the 2015-2016 school year, on on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Esther Hendrich
Emma Matthews

Deborah Schwierking
Stacy Wentzell

Dawn Crandall as a regular full-time employee working as Substitute Teacher for the 2015-2016 school year on an as needed, when called basis, for hours that employees are not employed in their regular position with the Preble County Educational Service Center. Rate of pay shall be \$75.00 per day worked. This contract is also contingent upon the employee continuing to maintain proper certification:

Regular full-time employees working as Substitute Secretary/Substitute Educational Aide for the 2015-2016 school year on an as needed, when called basis, for hours that employees are not employed in their regular position with the Preble County Educational Service Center not to exceed hours worked in any given week of forty (40) hours. Rate of pay is employee's regular hourly wage for hours worked as Substitute Secretary/Substitute Educational Aide. This contract is also contingent upon the employee continuing to maintain proper certification:

Denise Hoerst
Karen Sink

Doris Spence

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

Regular full-time employees working as Substitute School Bus Drivers/Substitute Bus Aides for the 2015-2016 school year on an as needed, when called basis, for hours that employees are not employed in their regular position with the Preble County Educational Service Center not to exceed hours worked in any given week of forty (40) hours. Rate of pay is employee's regular hourly wage for hours worked as Substitute Bus Driver/Substitute Educational Aide. This contract is also contingent upon the employee continuing to maintain proper certification:

Anita Baker
Sheila Collins
John Krickenbarger

Genene Lunsford
Nancy Sexton

Regular full-time employees working as Substitute Custodians for the 2015-2016 school year on an as needed, when called basis, for hours that employees are not employed in their regular position with the Preble County Educational Service Center not to exceed hours worked in any given week of forty (40) hours. Rate of pay is employee's regular hourly wage for hours worked as Substitute Custodian. This contract is also contingent upon the employee continuing to maintain proper certification:

Billie Gebers

Melanie Pierce

E. Approval of the following:

Permission to employ staff for the 2015 Summer School Program as needed.

F. Approval of the following:

Increase the maximum number of hours for **Deborah Schmidt**, Project More Coordinator from 600 hours to 900 hours.

G. Approval for request of Leave of Absence:

Shawna Parris, Interpreter, requests an unpaid leave of absence beginning on May 15, 2015 through June 22, 2015.

H. Approval of the following Professional Services Agreements:

Hope 4 the Wounded, LLC agrees to provide Dr. Joseph Hendershott as a presenter at the Preble, Darke, and Greene Counties Administrative Retreat on Thursday, August 6, 2015 for and in consideration of the sum of Three Thousand Five Hundred Dollars (\$3,500.00). One night's stay at the Dayton Marriott will be provided for Dr. Hendershott as part of the agreement.

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

I. Approval of the following:

ECE Preschool Tuition Guidelines 2015-2016 School Year (4 student days each week)

Twin Valley and East Elementary Preschool Tuition Guidelines 2015-2016 School Year (4 student days each week)

J. Approval of the following:

2015-2016 Esc Office Calendar

K. Approval of the following:

Appoint **Debby Barnett** as the ESC Equity Coordinator for the 2015-2016 school year.

L. Approval of the following contract:

The Preble County Educational Service Center agrees to employ one (1) certified psychologist for **Eaton Community Schools** on a when called as needed basis, during the 2015-2016 school year, to assist Eaton Schools with testing, planning and support as directed by the Eaton Community School Administration. Eaton Community Schools agrees to pay approximately Twenty-five Thousand One Hundred Sixty Nine Dollars and 00/100 (\$25,169.00) for said services.

M. Approve the **Alternate School Food Authority (SFA) Arrangement** with Eaton Community School District to operate the school meal programs for students at the ESC Alternative School, 201 East St. Clair Street, Eaton, OH 45320, from August 19, 2015 until May 26, 2016.

ROLL CALL:

Mrs. Crabtree - Aye
Mr. Green - Aye
Mr. Deem - Aye
Mrs. Steele – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION APPROVED.

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

The following Board Policies were handed out for review:

Revised Policies

GBR-R, Family and Medical Leave
IGCH, College Credit Plus
JEFB, Released Time for Religious Instruction
LEC, College Credit Plus

New Policies

FD, Tax Issues
KBE, Tax Issues

Miscellaneous:

- Professional Meeting Reports:
 - Theresa Haubach** – “Ohio Association of EMIS Professionals Spring Conference”
 - Alan Copeland** – “School Refusal Behavior Seminar”
 - Megan Williams** – “School Refusal Behavior Seminar”
- ESC Year End Picnic Invitation – *Copies for each Member of the Governing Board*
- 2015-2016 Preble County Common School Calendar – *Copies for each Member of the Governing Board*
- Boards of Education – Preble County – Updated list – *Copies for each Member of the Governing Board*
- Preble County Schools Graduation Information – *Copies for each Member of the Governing Board*
- 2015 Preble County High School Art Show – *Copy for each Member of the Governing Board*

Board Discussion:

- Scholarship award winners

Coming Next Month:

- Approval of Policies
- Close out FY15 Budget Information

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON MAY 27, 2015.**

➤ FY16 Budget Information

Meetings:

The June Regular meeting is scheduled for Wednesday, June 24, 2015 at 6:30 p.m. at the Preble County Educational Service Center. No conflicts were noted. A Special meeting is scheduled for June 10, 2015 to discuss Superintendent.

#42-15 Adjournment.

With no further business to be brought before the Governing Board at this time, it was moved by Mr. Johnston and seconded by Mr. Deem that this May 27, 2015 Regular Meeting of the Preble County Governing Board adjourn. (8:38 p.m.)

ROLL CALL:

Mr. Johnston – Aye
Mr. Deem – Aye
Mrs. Crabtree - Aye
Mrs. Steele - Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

.....
The preceding is a true and correct recording of the proceedings of the Preble County Governing Board Regular Meeting held on May 27, 2015.

PRESIDENT

TREASURER