

MINUTES OF PREBLE COUNTY
EDUCATIONAL SERVICE CENTER
REGULAR MEETING
JUNE 24, 2015

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD
REGULAR MEETING HELD ON JUNE 24, 2015.**

The Preble County Governing Board held a Regular Meeting on Wednesday, June 24, 2015 at 6:30 p.m. at the Preble County Educational Service Center, 597 Hillcrest Dr., Eaton, Ohio 45320.

- Mr. Green, President, called the meeting to order.

ROLL CALL:

Mrs. Crabtree – Present
Mr. Deem – Present
Mr. Green – Present
Mr. Johnston - Present
Mrs. Steele - Present

FIVE MEMBERS PRESENT.

- Pledge of Allegiance
- Invocation by Mr. Johnston

#46-15 Agenda and Addendum Agenda Approved.

It was moved by Mrs. Crabtree and seconded by Mrs. Steele that the Preble County Governing Board approve the June 24, 2015 Regular Board Meeting Agenda and the Addendum Agenda. The Board removed Shawn Hoff's request to carry over 5 vacation days.

ROLL CALL:

Mrs. Crabtree – Aye
Mrs. Steele – Aye
Mr. Deem – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

#47-15 Minutes Approved.

It was moved by Mrs. Steele and seconded by Mrs. Crabtree that the Preble County Governing Board approve the Minutes of the May 27, 2015 Regular Meeting and the minutes of the June 10, 2015 Special Meeting.

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ROLL CALL:

Mrs. Steele – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

➤ Mr. Green welcomed the following visitors:

Jonathan Smith and Shawn Hoff, employees of the Preble County Educational Service Center, David Ulrich, Superintendent of Preble Shawnee Local School District, and Jeff Parker, Superintendent of National Trail Local School District.

#48-15 Motion to Dismiss to Executive Session:

It was moved by Mr. Johnston and seconded by Mrs. Crabtree to dismiss to executive session to consider the employment of public personnel. [O.R.C. 12122(G)(1)]. Mr. Parker, Mr. Ulrich, and Mr. Borger were invited to attend. (6:24 p.m. – 7:48 p.m.)

ROLL CALL:

Mr. Johnston – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Treasurer’s Report – Mr. Kerry Borger:

➤ Monthly reports for May 2015. Copy for each Governing Board Member.

1. Financial Report
2. Income Statement
3. Bank Reconciliation
4. Check Register

➤ Treasurer’s Report. Copy for each Governing Board Member.

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- Informed the Governing Board that August 5, 2015 is the last day to get petitions in.

#49-15 Carry-Over of Vacation Days Approved:

It was moved by Mr. Johnston and seconded by Mrs. Steele that the Preble County Governing Board approve the following requests to carry over vacation days into the 2015-2016 school year:

Debby Barnett – 5 Days

ROLL CALL:

Mr. Johnston – Aye
Mrs. Steele – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

#50-15 Final Fiscal Year 2014-2015 Appropriations Approved:

It was moved by Mrs. Crabtree and seconded by Mr. Green that the Preble County Governing Board approve the final appropriations for fiscal year 2014-2015 in the amount of \$4,877,944.97.

ROLL CALL:

Mrs. Crabtree – Aye
Mr. Green – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

#51-15 2015 – 2016 Budget Approved:

Upon the recommendation of Mr. Turner, Superintendent, and Mr. Borger, Treasurer, it was moved by Mrs. Crabtree and seconded by Mrs. Steele that the Preble County Governing Board approve: (See Attachment A)

- 2015-2016 budget at fund level
- 2% salary increase with no step increase

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- Salary schedules as presented

ROLL CALL:

Mrs. Crabtree – Aye
Mrs. Steele – Aye
Mr. Deem – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Appropriations Modifications:

- None at this time

Report of MVCTC Representative: (Mrs. Peggy Crabtree)

- Copy for each Governing Board Member.

Report of Legislative Representative: (Mr. Kevin Johnston)

- Mr. Johnston discussed the State Budget Bill.
- Mr. Johnston stated the Governor is out campaigning to determine if he wants to run for President.

Report of Student Achievement Liaison: (Mrs. Carrie Steele)

- Mrs. Steele discussed an article she read in her local newspaper and wished all students who recently graduated future success.

Report of Southwest Region OSBA: (Mr. Kevin Johnston)

- Mr. Johnston discussed the OSBA Capital Conference speakers that have been chosen.

Report on Business Advisory: (Mr. Jack Deem)

- Mr. Deem did not have a report this month.

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Report of Superintendent: (Mr. Kevin Turner)

- Superintendent's Report - Copy for each Governing Board Member.
- Updates

Staff Reports:

Jon Smith - Assistant to the Superintendent

- Copy for each Governing Board Member.
- Mr. Smith discussed summer school and the hiring of staff.

Shawn Hoff – Special Education Supervisor

- Mr. Hoff discussed hiring of staff and his resignation.

#52-15 Items A - E Approved.

ADOPTION OF CONSENT CALENDAR – NEW BUSINESS

Action by the Governing Board in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through E** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

Upon the recommendation of Mr. Kevin Turner, Superintendent, it was moved by Mrs. Crabtree and seconded by Mr. Green that the Preble County Governing Board approve Items A through E as follows:

A. Accept the following resignations:

Gina Mattie – Intervention Specialist (MD), effective June 9, 2015.

Suzanne Geiser – Speech and Language Pathologist, effective August 16, 2015.

Shawn Hoff – Special Education Supervisor, effective July 31, 2015.

Jessica Worley – Secretary/Receptionist, effective July 6, 2015.

B. Employ the following:

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Kari Parks as Speech and Language Pathologist for a One (1) Year period of time, that year being the 2015-2016 school years for 183 days per school year;

Anne Schwartz as Speech and Language Pathologist for a One (1) Year period of time, that year being the 2015-2016 school years for 183 days per school year;

Melissa Gallman as Instructor for the 2015 Summer School Program. Rate of pay shall be her regular hourly rate for a maximum of 20 days for 6 hours per day.

Kristin Schamel as Instructor for the 2015 Middle School Summer School Program. Rate of pay shall be \$25 per hour for a maximum of 16 days for 4 hours per day.

OGT Tutors for the salary of \$20.00 per hour worked:

Steve Kline – maximum of 15 hours, not to exceed \$300.00

Daryl Michael – maximum of 15 hours, not to exceed \$300.00

Doris Spence as Aide for the 2015 Summer School Program. Rate of pay shall be her regular hour rate for a maximum of 16 hours as needed.

Melissa Mize as Substitute Teacher for the 2014-2015 school year, on a when called-as needed basis, pending certification. Rate of pay shall be \$75.00 per day worked. This contract is also contingent upon the employee continuing to maintain proper certification.

Cindi Bixler for planning hours for National Trail University for up to two hours for a salary of \$25 per hour worked for a maximum of \$50.

Debra Barnett an additional 10 days to her current contract for work done in the summer of 2015. Rate of pay shall be her regular daily rate.

Genene Lunsford for driving the YMCA Day Camp route for the summer of 2015. Rate of pay shall be \$10.00 per hour worked.

Jennifer Dawson Substitute Educational Aide/Bus Aide for the 2015-2016 school year, on a when called-as needed basis, pending certification and background check. Rate of pay shall be Step 0 of Appropriate Pay Scale per hour worked. This contract is also contingent upon the employee continuing to maintain proper certification.

as per Adopted School Calendar, for a salary equal to Appropriate Placement on the current adopted and effective uniform salary schedule for Certificated/Classified Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee continuing to maintain proper certification and background check. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. Specific assignment shall be made by the Superintendent. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

C. Approve the following:

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1. Designate the ESC Superintendent as Purchasing Agent for the Fiscal Year starting July 1, 2015 and ending June 30, 2016.
2. Establish a “Petty Cash Fund” for the Fiscal Year starting July 1, 2015 and ending June 30, 2016 not to exceed \$200.00. Said “Petty Cash Fund” is to be located at the station of the Treasurer of the Preble County Educational Service Center, 597 Hillcrest Drive, Eaton, Ohio. The “Petty Cash Fund” is to be used to reimburse employees for purchases not to exceed \$25.00. The Treasurer of the Preble County Educational Service Center shall be designated custodian of said “Petty Cash Fund” and shall be responsible for the same.
3. Authorize the Treasurer of the Preble County Educational Service Center to invest Governing Board funds as they become available during the Fiscal Year starting July 1, 2015 and ending June 30, 2016

D. Approval the following:

Increase the Franklin B. Walter Scholarship awards for the 2014-2015 school year to \$416 from \$250 for the three scholarships that were awarded.

E. Approval of the following Professional Services Contracts:

- The Following agrees to attend three days of Deconstructing and Differentiation workshop for and in consideration of the sum of up to One Hundred Dollars (\$100.00):

**Aaron Hemmert
Amanda Beneke
Amber Michael
Amy Kochensprager
Amy Macgillivray
Ashlee Collins
Ashley Garnett
Brandy Woodrey
Catherine Ackerman
Christa Morgan
Cindy Neanen
Elizabeth Woodrum
Emily Schaeffer
Jennifer Beeghly**

**Jennifer Cross
Katherine Downs
Lindsey Weldy
Margaret Krauss
Marvin Horton
Nathan Hamblin
Promise Spaeth
Robin Mirovsky
Sandy Yount
Sharon Harkrider
Sherri Bostic
Suzanne Davis
Vickie Geglein**

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- The Preble County Educational Service Center agrees to provide to the **Preble County YMCA** school bus transportation for students in the YMCA Day Camp program for daily trips to Ft. St Clair Park, consisting of one morning trip to and one afternoon trip from the park, between the dates of June 15, 2015 and August 14, 2015 for and inconsideration of Thirty Four Dollars and Nine cents (\$34.09) per day.

ROLL CALL:

Mrs. Crabtree - Aye
Mr. Green - Aye
Mr. Deem - Aye
Mrs. Steele – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION APPROVED.

#53-15 Governing Board Policies Approved:

It was moved by Mr. Green and seconded by Mr. Deem that the Preble County Governing Board approve the following Governing Board policies.

Revised Policies

GBR-R, Family and Medical Leave
IGCH, College Credit Plus
JEFB, Released Time for Religious Instruction
LEC, College Credit Plus

New Policies

FD, Tax Issues
KBE, Tax Issues

ROLL CALL:

Mr. Green – Aye
Mr. Deem – Aye
Mrs. Crabtree – Aye
Mrs. Steele – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

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Miscellaneous:

- Professional Meeting Reports: None
- Rotary Honor Scholars Banquet Program
- ESC Alternative Newsletter

Board Professional Meetings:

- Southwest Regional Fall Conference is October 8, 2015
- OSBA Capital Conference – Columbus, November 8-11, 2015

Board Discussion:

- OESCA Membership

#54-15 OESCA Membership Approved:

It was moved by Mrs. Crabtree and seconded by Mr. Johnston that the Preble County Governing Board approve membership with OESCA for the 2015-2016 School Year.

ROLL CALL:

Mrs. Crabtree – Aye
Mr. Johnston – Aye
Mr. Deem – Nay
Mrs. Steele – Aye
Mr. Green – Aye

FOUR AYES, ONE NAY.

PRESIDENT DECLARED MOTION ADOPTED.

#55-15 Formulation Plan for Administrator Approved:

It was moved by Mr. Green and seconded by Mrs. Crabtree that the Preble County Governing Board approve to allow the Butler County, Darke County and Montgomery County ESC's to work with the Preble County Local Superintendents to formulate an administrative plan and to provide an administrator as an interim Superintendent.

ROLL CALL:

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Mr. Green – Aye
Mrs. Crabtree – Aye
Mr. Deem – Aye
Mrs. Steele – Aye
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

Meetings:

The July Regular meeting is scheduled for Wednesday, July 22, 2015 at 6:30 p.m. at the Preble County Educational Service Center. No conflicts were noted.

#56-15 Adjournment.

With no further business to be brought before the Governing Board at this time, it was moved by Mrs. Steele and seconded by Mrs. Crabtree that this June 24, 2015 Regular Meeting of the Preble County Governing Board adjourn. (9:30 p.m.)

ROLL CALL:

Mrs. Steele - Aye
Mrs. Crabtree - Aye
Mr. Deem – Aye
Mr. Johnston – Aye
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

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The preceding is a true and correct recording of the proceedings of the Preble County Governing Board Regular Meeting held on June 24, 2015.

PRESIDENT

TREASURER