

**MINUTES OF PREBLE COUNTY**  
**EDUCATIONAL SERVICE CENTER**  
**REGULAR MEETING**  
**JULY 22, 2015**

**MINUTES OF THE PREBLE COUNTY GOVERNING BOARD  
REGULAR MEETING HELD ON JULY 22, 2015.**

The Preble County Governing Board held a Regular Meeting on Wednesday, July 22, 2015 at 6:30 p.m. at the Preble County Educational Service Center, 597 Hillcrest Dr., Eaton, Ohio 45320.

- Mr. Green, President, called the meeting to order.

ROLL CALL:

Mrs. Crabtree – Present  
Mr. Deem – Present  
Mr. Green – Present  
Mr. Johnston - Present  
Mrs. Steele - Present

FIVE MEMBERS PRESENT.

- Pledge of Allegiance
- Invocation by Mr. Green

**#57-15 Agenda and Addendum Agenda Approved.**

It was moved by Mrs. Crabtree and seconded by Mrs. Steele that the Preble County Governing Board approve the July 22, 2015 Regular Board Meeting Agenda and the Addendum Agenda.

ROLL CALL:

Mrs. Crabtree – Aye  
Mrs. Steele – Aye  
Mr. Deem – Aye  
Mr. Johnston – Aye  
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

**#58-15 Minutes Approved with Correction.**

It was moved by Mrs. Crabtree and seconded by Mr. Deem that the Preble County Governing Board approve the Minutes of the June 24, 2015 Regular Meeting with the following correction “Invocation by Kevin Johnston”.

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ROLL CALL:

Mrs. Crabtree – Aye  
Mr. Deem – Aye  
Mrs. Steele – Aye  
Mr. Johnston – Aye  
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

➤ Mr. Green welcomed the following visitors:

Jonathan Smith, employee of the Preble County Educational Service Center, Mike Gray,  
Superintendent of Darke County ESC.

**#59-15 Motion to Dismiss to Executive Session:**

It was moved by Mr. Johnston and seconded by Mrs. Steele to dismiss to executive session to consider the employment of public personnel. [O.R.C. 12122(G)(1)]. Mr. Gray, Mr. Smith, and Mr. Borger were invited to attend. (6:34 p.m. – 7:48 p.m.)

ROLL CALL:

Mr. Johnston – Aye  
Mrs. Steele – Aye  
Mrs. Crabtree – Aye  
Mr. Deem – Aye  
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

**Treasurer’s Report – Mr. Kerry Borger:**

➤ Monthly reports for June 2015. Copy for each Governing Board Member.

1. Financial Report
2. Income Statement
3. Bank Reconciliation
4. Check Register

➤ Treasurer’s Report. Copy for each Governing Board Member.

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**#60-15 Requisitions in Excess of \$10,000.00 Approved:**

It was moved by Mrs. Crabtree and seconded by Mr. Green that the Preble County Governing Board approve the following Requisitions in Excess of Governing Board policy limit of \$10,000.00:

**Dayton Power & Light**, 1900 Dryden Road, Dayton, Ohio 45439

FY16 Electric Expense-Hillcrest Drive	\$17,000.00
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**Eaton Community Schools**, 304 Eaton Lewisburg Road, Eaton, Ohio 45320

FY16 Bus Maintenance/Service	\$11,000.00
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**Eaton Community Schools**, 304 Eaton Lewisburg Road, Eaton, Ohio 45320

FY16 PSE Classroom Rent	\$15,000.00
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**Frontline Technologies Group LLC**, 1400 Atwater Drive, Malvern, Pennsylvania 19355

FY16 Sub Line Services	\$10,093.10
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**Marathon Ashland LLC**, PO Box 639, Portland, ME 04104

FY16 Bus Fuel	\$30,000.00
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**Staffing Options & Solutions Inc.**, 6249 South East Street, Ste E, Indianapolis, Indiana 46227

Permanent Placement Fee	\$11,317.60
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**Southwestern Ohio EPC**, 303 Corporate Center Drive, Vandalia, Ohio 45377

FY16 Liability Insurance/Property Ins/Vehicle Ins.	\$30,763.00
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**Twin Valley South Local School District**, 100 Education Drive, West Alexandria, Ohio 45381

FY16 MD Classroom Rent K-6	\$9,375.00
FY16 MD Classroom Rent 7-12	\$9,375.00
FY16 PSE Classroom Rent	<u>\$7,500.00</u>
<b>TOTAL</b>	<b>\$26,250.00</b>

**U S Bank Operations Center**, Lockbox Services-CM9705, PO Box 70870, St. Paul, MN 55108-9705

12/01/15 OASBO Lease Pool-Variable Principal	\$23,985.20
1/1/16 Fixed OASBO Lease Pool	\$44,675.25

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6/1/16 Fixed OASBO Lease Pool	\$9,606.50
7/1/16 Fixed OASBO Lease Pool	<u>\$18,026.55</u>
<b>TOTAL</b>	<b>\$96,293.50</b>

**APEX Learning**, 1215 4<sup>th</sup> Avenue, Seattle, Washington 98161

APEX Learning Comprehensive Courses	\$12,500.00
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ROLL CALL:

Mrs. Crabtree – Aye  
Mr. Green – Aye  
Mr. Deem – Aye  
Mrs. Steele – Aye  
Mr. Johnston – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

**#61-15 Fiscal Year 2015-2016 Appropriations /General/All Funds Approved:**

It was moved by Mrs. Crabtree and seconded by Mr. Johnston that the Preble County Governing Board approve the 2015-2016 Appropriations-General/All Funds, at fund level, in the total amount of \$4,065,063.08.

ROLL CALL:

Mrs. Crabtree – Aye  
Mr. Johnston – Aye  
Mr. Deem – Aye  
Mrs. Steele – Aye  
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

**Report of MVCTC Representative: (Mrs. Peggy Crabtree)**

- Copy for each Governing Board Member.

**Report of Legislative Representative: (Mr. Kevin Johnston)**

- Mr. Johnston would like to publish that August 7, 8, and 9 are tax holidays for school supplies and clothing.

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- Mr. Johnston informed the board there is a new phone number for OSBA legislation.
- Mr. Johnston informed the board that State Board of Education Member Bob Hagan has resigned.

**Report of Student Achievement Liaison: (Mrs. Carrie Steele)**

- Mrs. Steele offered a blessing for all students for the upcoming school year.

**Report of Southwest Region OSBA: (Mr. Kevin Johnston)**

- Copy for each Governing Board Member.

**Report on Business Advisory: (Mr. Jack Deem)**

- Mr. Deem did not have a report this month.

**Report of Superintendent: (Mr. Kevin Turner)**

- Superintendent's Report
- Mr. Turner discussed some of the hiring done at the ESC.
- Mr. Green and the other Board Members thanked Mr. Turner for his years of service and dedication to not only the Preble County ESC but all of Preble County.

**Staff Reports:**

**Jon Smith - Assistant to the Superintendent**

- Mr. Smith discussed all the hiring at the ESC.
- Mr. Smith discussed the success of the Summer School Program.

**#62-15 Items A - J Approved.**

***ADOPTION OF CONSENT CALENDAR – NEW BUSINESS***

Action by the Governing Board in “Adoption of Consent Calendar” at this point of the agenda means that **Items A through J** are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

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Upon the recommendation of Mr. Kevin Turner, Superintendent, it was moved by Mrs. Crabtree and seconded by Mrs. Steele that the Preble County Governing Board approve Items A through J as follows:

A. Accept the following resignations:

**Kami Schooley** – Preschool Teacher, effective August 16, 2015.

**Michelle Streit** – Intervention Specialist (ED), effective August 15, 2015

**Regina Bleil** – Assistant to the Treasurer (Payroll), effective July 17, 2015.

**Molly Maggard** – Intervention Specialist (Preschool Teacher), effective August 16, 2015.

B. Amend the contract of **Laura Cottingim** from District Support Secretary to Assistant to the Treasurer (Payroll) effective July 20, 2015.

C. Employ the following:

**Stacie Eaton** as Teacher (Preschool Special Education) for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year;

**Sara Fenton** as Teacher (Preschool Special Education) for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year;

**Sarah Todd** as Intervention Specialist (MD Classroom) for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year

**Regina Bleil** as substitute Assistant to the Treasurer to provide training at a rate of pay of \$17.92 per hour worked for a maximum of 40 hours as needed.

**Tamara Jordan** as Intervention Specialist (ED Classroom) for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year.

**Stacy Wentzell** as Intervention Specialist (MD Classroom) for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year.

**Adriane Mitchell** as Transportation Aide/Bus Driver for a One (1) Year period of time, that year being the 2015-2016 school year for 189 days per school year.

**Shawna Parris** as Interpreter for a One (1) Year period of time, that year being the 2015-2016 fiscal year, for 189 days per school year;

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as per Adopted School Calendar, for a salary equal to Appropriate Placement on the current adopted and effective uniform salary schedule for Certificated/Classified Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee continuing to maintain proper certification and background check. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. Specific assignment shall be made by the Superintendent. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

**Steven Reese**, Special Education Supervisor, for a Two (2) Year period of time, those years being the 2015-2016 and 2016-2017, for 223 days, for a salary equal to “Supervisor” index on the current adopted and effective uniform salary schedule for Certificated Employees of the Preble County Educational Service Center. This contract is also contingent upon the employee continuing to maintain proper certification. Benefits shall include pick-up of State Teachers Retirement System , 5 days Vacation and 5 Paid Holidays. Mileage and all other fringe benefits shall be paid in accordance with current adopted and effective Preble County Educational Service Center policy. This contract is subject to reduction, suspension, or termination should finances for this program not be available.

- D. Approve the following *Contracts for Professional Development Consortium Services, 2015-2016*. (Charge is \$2.25 per ADM.)

College Corner Local School District  
Eaton Community School District  
National Trail Local School District  
Preble Shawnee Local School District  
Tri-County North Local School District  
Twin Valley Community Local School District

- E. Recommend approval of the following:

*Anthem Health/Delta Dental Insurance* for 9/01/15 through 8/31/16. – Copy for each Member of the Governing Board.

- F. Employ the following:

**Lynda Wick** as Mental Health Therapist for a One (1) Year period of time, that year being the 2015-2016 school year for 185 days per school year with a salary set by the Superintendent. This contract is also contingent upon the employee continuing to maintain proper certification.

- G. Employ the following:



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**Marina Byrd** as Substitute School Psychologist for the 2015-2016 school year for a maximum of 90 days, on an as-needed, when called basis, to assist Eaton Community Schools with testing, planning and support of Eaton Schools Administration. Rate of pay shall be Two hundred Twenty Eight Dollars and 65/100 (\$228.65) per day worked. This contract is also contingent upon the employee continuing to maintain proper certification.

H. Amend the contract of **Jonathan Smith**, Assistant to the Superintendent, from 223 days per school year to 150 days per school year, beginning July 1, 2015. Employ the following:

I. Recommend approval of the following contracts:

The Preble County Educational Service Center agrees to employ one (1) certified psychologist for **Eaton Community Schools** on a when called as needed basis, during the 2015-2016 school year, to assist Eaton Schools with testing, planning and support as directed by the Eaton Community School Administration. Eaton Community Schools agrees to pay approximately Twenty-five Thousand One Hundred Sixty Nine Dollars and 00/100 (\$25,169.00) for said services.

**Edward Gallman** agrees to build and install a partition at the ESC Alternative School as direct by Jonathan Smith for and in consideration of the amount of One Thousand Two Hundred Seventy Five Dollars (\$1,275.00).

J. It is recommended by Mr. Kevin Turner, Superintendent, in accordance with the provisions of Ohio Rev. Code §§3319.172, that the Governing Board adopt a resolution ordering reasonable reductions in the number of teaching employees, due to “financial reasons” and “termination or nonrenewal of one or more... interdistrict contracts. On this 22<sup>nd</sup> day of July, 2015, after due consideration at a properly noticed public meeting and pursuant to the recommendation from the Superintendent, the Governing Board of the Preble County Educational Service Center hereby resolves to suspend the curriculum coordinator contract of Amanda McGhee. A copy of the now-suspended contract is attached to this resolution (Attachment A). The reasons for suspending this contract are “financial reasons” and “termination or nonrenewal of one or more interdistrict contracts.

ROLL CALL:

Mrs. Crabtree - Aye  
Mrs. Steele – Aye  
Mr. Deem - Aye  
Mr. Johnston – Aye  
Mr. Green - Aye

FIVE AYES.

PRESIDENT DECLARED MOTION APPROVED.

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**Student and Employee Handbooks for review:**

- Student Handbooks for review – One for each Member of the Governing Board.
- Employee Handbooks for review – One for each Member of the Governing Board.

**#63-15 Delegate and Alternate Approved for OSBA Annual Business Meeting:**

It was moved by Mrs. Crabtree and seconded by Mr. Johnston that the Preble County Governing Board appoint Kevin Johnston as Delegate and Eric Green as Alternate for the OSBA Annual Business Meeting on November 9, 2015 at the Greater Columbus Convention Center, Columbus, Ohio.

**ROLL CALL:**

Mrs. Crabtree – Aye  
Mr. Johnston – Aye  
Mr. Deem – Nay  
Mrs. Steele – Aye  
Mr. Green – Aye

FOUR AYES, ONE NAY.

PRESIDENT DECLARED MOTION ADOPTED.

**Miscellaneous:**

- Professional Meeting Reports: None

**Board Professional Meetings:**

- SWOSBA Fall Conference – Warren County ESC – October 8, 2015
- OSBA Capital Conference – Columbus, November 8-11, 2015

**Coming Next Month:**

- Approval of Student Handbooks and Employee Handbook
- Approval of School Bus Routes

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**#64-15 Special Meeting Set:**

It was moved by Mr. Johnston and seconded by Mr. Green that a special meeting be set for July 29, 2015 at 3:30 p.m. at the ESC office for the purpose of employment.

ROLL CALL:

Mr. Johnston – Aye  
Mr. Green – Aye  
Mrs. Crabtree - Aye  
Mr. Deem – Aye  
Mrs. Steele - Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

The August Regular meeting is scheduled for Wednesday, August 19, 2015 at 6:30 p.m. at the Preble County Educational Service Center. Note that this is the **THIRD** Wednesday of August. No conflicts were noted.

**#65-15 Adjournment.**

With no further business to be brought before the Governing Board at this time, it was moved by Mrs. Steele and seconded by Mrs. Crabtree that this July 22, 2015 Regular Meeting of the Preble County Governing Board adjourn. (8:50 p.m.)

ROLL CALL:

Mrs. Steele - Aye  
Mrs. Crabtree - Aye  
Mr. Deem – Aye  
Mr. Johnston – Aye  
Mr. Green – Aye

FIVE AYES.

PRESIDENT DECLARED MOTION ADOPTED.

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The preceding is a true and correct recording of the proceedings of the Preble County Governing Board Regular Meeting held on July 22, 2015.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
TREASURER